

### Features for career services staff include:

- Reliable and secure access to critical career services information 24x7x365
- Executive dashboard for real-time access to vital career services statistics
- Enterprise calendaring for career services staff, employers, and students
- State-of-the-art employer, contact, student, and alumni management tools
- Easy-to-use job postings
  - Complete control over job postings
  - Access to job postings and employer accounts from one of the largest networks, boasting more than 600 college career centers
- Seamless online resume book generation (limit to 5 active)
- Comprehensive management of student and employer notes
- Information session and workshop management
  - RSVP subsystem
- Communication tools
  - E-mail message manager tool allows staff to mass e-mail users HTML e-mails with mail merge capabilities and unlimited attachments
  - Targeted employer and student announcements
- University managed dropdowns and pick lists
- Ad-hoc report builder for seamless access to all data with export capabilities
- Role-based access based on established access levels
- Seamless importing of student data from all major student information systems (PeopleSoft, Banner, Datatel, and more)
- Participate in the largest career center user community

### Features for students include:

- Easy-to-use interface with comprehensive and attractive home page for students
  - Announcements and alerts
  - Question/feedback module
- Site is branded with the school's look and feel
- Personal calendar
- My profile
  - Personal profile and academic information
  - Privacy settings to opt-in resume books
- Document management (limit of 10)
  - Upload up to 300 file-types, which convert to PDF
  - Create, name, and delete resumes, cover letters, and other document types seamlessly
- Comprehensive employer profiles
- Easy-to-use job postings
  - Advanced filtering and flexible, dynamic, and intuitive job search
  - Job-search agents that e-mail students jobs that match their specific interests
  - Access to 4.5 million jobs from dozens of national job boards
- Integrated online application functionality

### Features for employers include:

- Easy-to-use interface with comprehensive and attractive home page for employers
  - Announcements and alerts
  - Question/feedback module
- Site is branded with the school's look and feel
- Integrated account management
  - One username and one password for all NACElink Network schools
- Job posting management
  - Online job submissions
  - Receive job applications online or via e-mail
- Affordable access to post jobs to one of the largest networks, boasting more than 600 college career centers
- Employer profile management
- Batch communication tools
- Personal calendaring
  - Online information session requests
  - View student RSVPs
- Resume management
  - View student resumes with a click of a button

## School License Fees for Career Services Manager Modular Edition

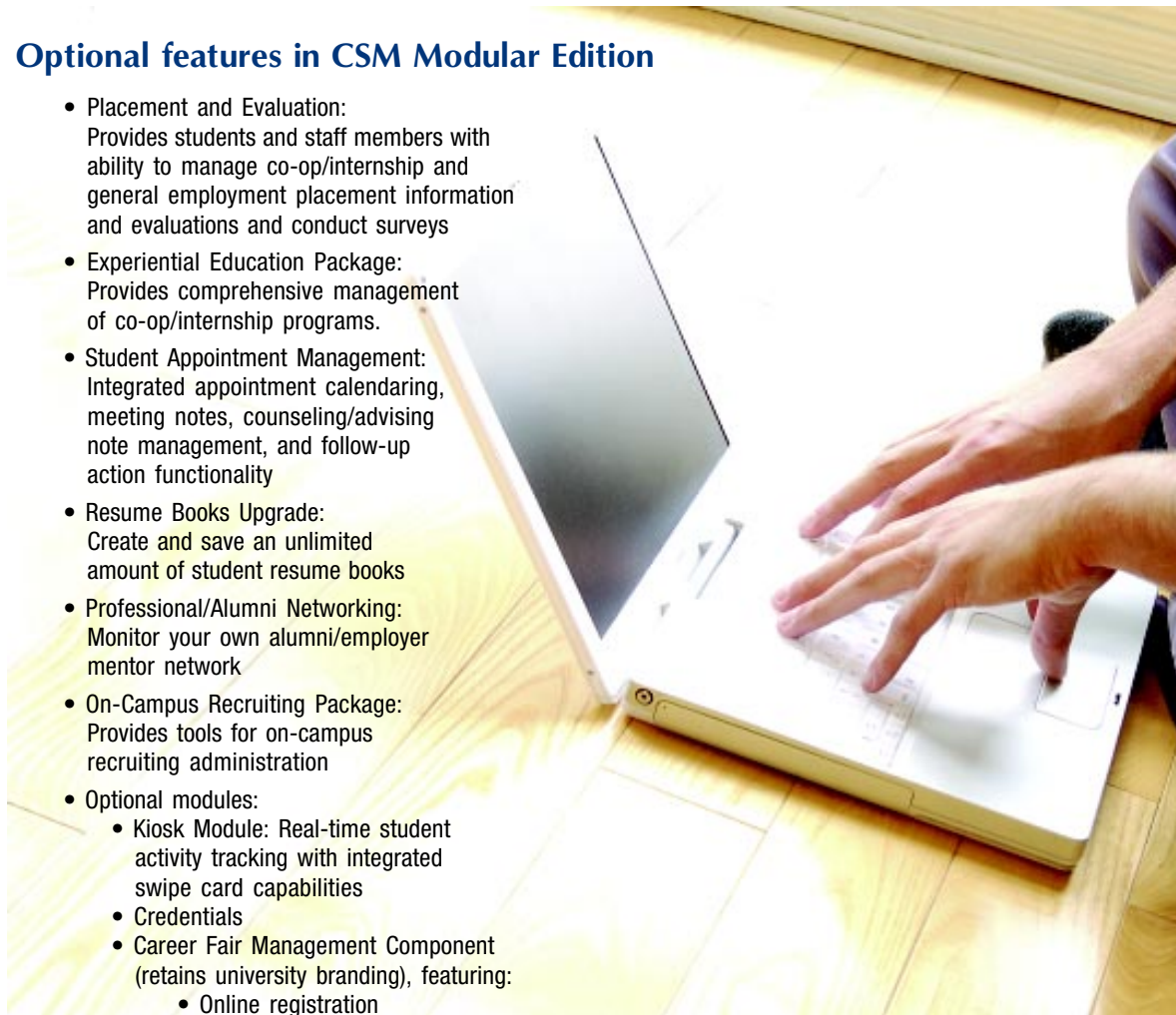
One career services staff user (solely offered to schools with a total enrollment that does not exceed 5,000 students).	\$1,500 annual fee
Up to 8 career services staff users	\$3,000 annual fee
Unlimited career services staff users	\$5,000 annual fee

## Career Services Manager Modular Edition Plug-in Modules

Plug-in Modules	
Placement and Evaluation	\$500 annual fee
Experiential Education Package	\$1,000 annual fee
Student Appointment Management	\$1,000 annual fee
Resume Books Upgrade	\$500 annual fee
Professional/Alumni Networking	\$500 annual fee
On-Campus Recruiting Package	\$1,000 annual fee
Kiosk	\$1,500 set-up \$3,000 annual fee
Credentials	\$4,000 annual fee
Kiosk/Credentials Package	\$6,000 annual fee (\$1,000 discount)
Career Fair Manager	\$35/participant (employer)

## Optional features in CSM Modular Edition

- **Placement and Evaluation:**  
Provides students and staff members with ability to manage co-op/internship and general employment placement information and evaluations and conduct surveys
- **Experiential Education Package:**  
Provides comprehensive management of co-op/internship programs.
- **Student Appointment Management:**  
Integrated appointment calendaring, meeting notes, counseling/advising note management, and follow-up action functionality
- **Resume Books Upgrade:**  
Create and save an unlimited amount of student resume books
- **Professional/Alumni Networking:**  
Monitor your own alumni/employer mentor network
- **On-Campus Recruiting Package:**  
Provides tools for on-campus recruiting administration
- **Optional modules:**
  - **Kiosk Module:** Real-time student activity tracking with integrated swipe card capabilities
  - **Credentials**
  - **Career Fair Management Component** (retains university branding), featuring:
    - Online registration
    - Automatic invoicing
    - Accounts receivable management
    - E-mail management
    - Flagging capabilities
    - Comprehensive reporting



■ For more information on CSM Modular Edition, contact [network@nacelink.com](mailto:network@nacelink.com) ■

The NACElink Network, the result of an alliance between the National Association of Colleges and Employers, DirectEmployers Association, and Symplicity Corporation, is a national recruiting network and suite of web-based recruiting and career services automation tools serving the needs of colleges, employers, and job candidates.